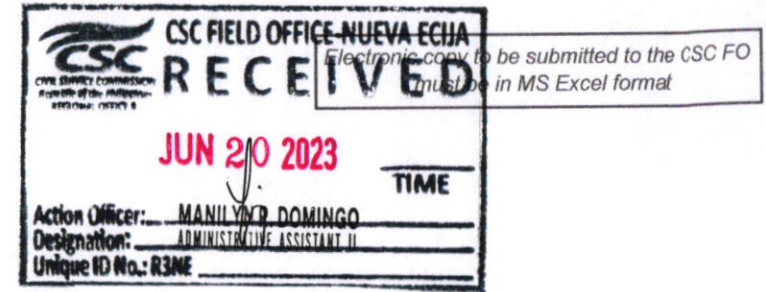


Republic of the Philippines  
**CGO SAN JOSE, NUEVA ECIJA**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)



We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO SAN JOSE, NUEVA ECIJA in the CSC website:

**ROMEO S. YACAN, JR.**  
City Human Resource Mgt. Officer  
Date: 06/19/2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Heavy Equipment Operator II	46	6	15798	High School Graduate or Completion of relevant vocational / trade course	None required	None required	Heavy Equipment Operator MC 10, s. 2013		City Engineering Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later July 10, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**ROMEO S. YACAN, JR.**  
City Human Resource Mgt. Officer  
2nd Floor, City Hall Compound, San Jose City Nueva Ecija  
[chrmolgu\\_sjcne@yahoo.com](mailto:chrmolgu_sjcne@yahoo.com)

**Note:** For Equal Employment Opportunity Policy (EEO), let us know if the applicant needs special assistance during the conduct of the screening and interview process.

HR

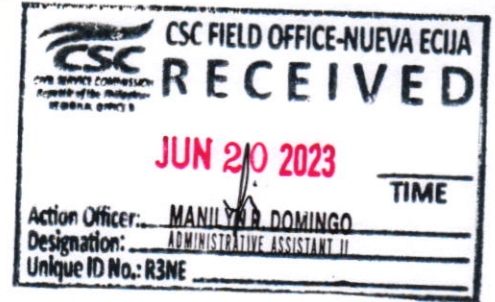


Republic of the Philippines  
San Jose City – 3121  
-oOo-

**CITY HUMAN RESOURCE MANAGEMENT OFFICE**

June 19, 2023

**MAJ ELEANOR M. PRADO (RES) PA**  
*Director II*  
Civil Service Commission  
Sta. Rosa, Nueva Ecija



Dear Director Prado:

May I respectfully request your good office to kindly include the attached list of Vacant Positions of this local government unit in the monthly bulletin/ publication of vacant positions in the government, to wit:

OFFICE	POSITION	PAGE	ITEM NO.	SG
City Engineering Office	Heavy Equipment Operator II	103	46	6
X-X-X				

Very truly yours,

**ROMEO S. YACAN, JR.**  
*City Human Resource Mgt. Officer*

Encl.:  
As stated