



Republic of the Philippines
 Province of Nueva Ecija
CITY OF SAN JOSE
SANGGUNIANG PANLUNGSOD

RECEIVED APR 16 2021

IRVINE MURMATAN

EXCERPTS FROM THE MINUTES OF THE ELEVENTH (11th) REGULAR SESSION FOR THE YEAR 2021 OF THE 13th HONORABLE SANGGUNIANG PANLUNGSOD OF SAN JOSE CITY, PROVINCE OF NUEVA ECIJA, HELD VIA ZOOM, VIRTUAL SESSION, ON THE 5th DAY OF APRIL, 2021

PRESENT:

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| HON. GLENDA F. MACADANGDANG | - | City Vice-Mayor & SP Presiding Officer |
| HON. ATTY. JOSE C. FELIMON | - | SP Member I |
| HON. PATRIXIE DP. SALVADOR-GARCIA | - | SP Member I |
| HON. ATTY. RONALD LEE C. HORTIZUELA | - | SP Member I |
| HON. DR. SUSAN B. CORPUZ | - | SP Member I |
| HON. WILFREDO P. MUNSAYAC | - | SP Member I |
| HON. EDGARDO F. AGLIAM | - | SP Member I |
| HON. FREDERICK JOSE S. DYSICO | - | SP Member I |
| HON. RYAN T. LAURETA | - | SP Member I |
| HON. WILFREDO A. NUÑEZ | - | SP Member I |
| HON. RODERICK C. BRILLO | - | SP Member I and President, Liga ng mga Barangay |

ABSENT:

- | | | |
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| HON. ROY DV. ANDRES | - | SP Member I |
| HON. JOSEPH R. AQUINO | - | SP Member I and President, Panlungsod na Pederasyon ng Sangguniang Kabataan |

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ORDINANCE NO. 21-008

AN ORDINANCE ESTABLISHING THE BACHELOR'S DEGREE SCHOLARSHIP PROGRAM FOR THE EMPLOYEES OF THE LOCAL GOVERNMENT OF SAN JOSE CITY AND APPROPRIATING FUNDS THEREFOR

WHEREAS, brought to the Sangguniang Panlungsod for consideration and endorsed by the Local Chief Executive of this City on February 22, 2021 was the passage of a legislative measure confirming the Bachelor's Degree Program for the Employees of the City Government of San Jose and to appropriate funds for its implementation;

WHEREAS, it is the declared policy of the State to give priority to education and to protect and promote the right of all citizens to quality education at all levels and shall take appropriate steps to make such education accessible to all;

WHEREAS, the Administrative Code of 1987 stresses that the development and retention of a competent and efficient workforce in the public service is a primary concern of the government;

WHEREAS, to carry out such policies, the City Government of San Jose establishes a scholarship program leading to a Bachelor's Degree for the underprivileged and deserving employees of the City Government;

NOW THEREFORE, on motion of Councilor Atty. Jose C. Felimon, duly seconded by Councilor Wilfredo A. Nuñez, there being no objection,

BE IT ORDAINED AND PROMULGATED BY THIS HONORABLE BODY DURING ITS REGULAR SESSION ASSEMBLED:

Section 1. Objectives. The Bachelor's Degree Scholarship Program for the Employees of the Local Government Unit of San Jose City (LGU-SJC) aims to:

- a) Extend financial aid to ten (10) deserving public servants in the LGU-SJC who possess First (1st) Level government positions;
- b) To provide assistance to the qualified applicants until they complete their respective Bachelor's Degrees; and
- c) To produce more effective and competent employees who can help the LGU-SJC become more efficient in providing different public services to San Josenians

Section 2. Definition of Terms. For the implementation of this Ordinance, the following terms shall mean:

- a) **First Level Positions** – shall include clerical, trades and crafts, and custodial service which involve sub-professional work in a non-supervisory or supervisory capacity;
- b) **Second Level Positions** – involve professional, technical and scientific work in a non-supervisory or supervisory capacity up to Division Chief level or its equivalent;
- c) **Bachelor's Degree** – a degree awarded by a college or university to a person who has completed undergraduate studies, which typically last for four years;
- d) **Blended Learning** – a type of flexible learning which is a combination of online and offline modes. Online technology will be used for delivering lessons, while other classroom activities will be done offline using printed modules, video tapes, storage devices, and learning packets;
- e) **Career Service Professional Eligibility** – given to those who obtained 80% score or higher in the career service professional level exams;
- f) **Service Obligation** – the period of time the scholarship grant beneficiary must render his or her service to the local government unit in return of receiving financial aid;

Section 3. The Bachelor's Degree Scholarship Program. This program aims to give scholarship grants to ten (10) LGU-SJC employees. It is open to all permanent employees who hold first level positions with Salary Grade 1 to 10 or its equivalent. The candidates must also possess the following qualifications:

- a) A Career Service Professional Eligibility;
- b) At least two (2) years in the local government with permanent status at the time of application (must have no leave without pay incurred);
- c) A Certification signed and under oath by the applicant that he/she has not been found guilty of any administrative or criminal offense involving moral turpitude or does not have any pending case at the time of application; and
- d) At least 72 units completed during his/her second year in college.

Section 4. Requirements. A qualified applicant for the program shall submit the following requirements:

- a) Letter of intent addressed to the Chairman of the Screening Committee;
- b) Nomination Form duly signed by the immediate supervisor or the head of the department indicating that the nominee has a good moral standing, and stating that the applicant deserves to be given support by the program;
- c) Authenticated/Certified True Copy of Eligibility issued by the Civil Service Commission;
- d) Latest copy of Service Record certified correct by the highest Human Resource Management Officer or its equivalent;
- e) Certification signed under oath by the applicant/nominee that he/she has not been found guilty of any administrative or criminal offense involving moral turpitude or does not have any pending case at the time of application, and
- f) Authenticated/Certified True Copy of Transcript of Record.

Section 5. Scholarship Grant. The qualified applicant shall receive a financial assistance of Seven Thousand Pesos (P 7,000.00) per semester and shall continue to receive the same until he/she finishes her Bachelor's Degree. Effective work arrangement shall be granted to qualified beneficiaries, such as flexible time arrangement, compressed work week, or a work-from-home setup to accommodate their respective class schedules during week days, provided that the beneficiaries of the program shall complete the required 40 working hours in a week pursuant to Section 5 of CSC MC No. 1 series of 1994 (January 6, 1994).

Any accepted applicant shall be bound to perform and meet the following requirements:

- a) A recipient must maintain a good scholastic standing and good moral character during the duration of the program;
- b) He/She must have a maintaining general weighted average of 2.75 or its equivalent, with no failing grades in all subjects enrolled in every semester;
- c) He/She must be enrolled in the minimum number of units required in each semester by his/her chosen school;
- d) He/She must submit a liquidation report (i.e. official receipt of tuition fees, book allowances, etc.) for the amount received from the LGU-SJC;
- e) He/She must render service to the LGU-SJC equivalent to the number of years that he/she was a beneficiary of the scholarship program as part of his/her service obligation.

Section 6. Appropriation. The amount of P 140,000.00 sourced from any funds available shall be appropriated for the implementation of this program. Every year thereafter, it shall be included in the Annual Budget of the City Government subject to the approval of the Sangguniang Panlungsod.

Section 7. Repealing Clause. Any ordinance inconsistent herewith is hereby repealed or modified accordingly.

Section 8. Effectivity Clause. This ordinance shall take effect upon its approval.

ENACTED, April 05, 2021.

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